

# **Business Deposit Account Application Instructions**

Thank you for your interest in a Farm Bureau Bank Business account. Our application process can be completed in 3 simple steps.

## 1. Complete the following documents:

- Business Deposit Account application (page 1)
- Certification of Beneficial Owners and Authorized Signers (page 5 & 6) Must be signed by all parties
- Funding + External Account Authorization Form, if applicable (page 8)

#### 2. Provide Business Documentation:

In order to expedite the account opening, simply provide any official local, state or federal document that verifies your business or organization's formation. Please see the **Business Deposit Document Reference Guide** for a list of approved forms required to open a business account.

#### 3. Submit your documents:

Mail or email the completed application and additional required documents to:

Premier Banking
Farm Bureau Bank
17300 Henderson Pass
San Antonio, Texas 78232
fbbanking@farmbureaubank.com

Once the application and documents have been reviewed and an account has been opened, the following will be mailed within 7 - 10 business days:

- New Account Package including account details and disclosures
- Checks and/or Debit card, if applicable

Thank you for choosing Farm Bureau Bank as your business financial provider. If you have any questions, please contact us at 1.800.988.4419 or email fbbanking@farmbureaubank.com.

#### Interested in Business Services?

To learn more about our Treasury Management Services, contact your Premier Relationship Manager at 1.800.988.4419 or email fbbanking@farmbureaubank.com for more information. Services include:

- ACH Services
- Remote Deposit Capture
- Positive Pay
- Account Reconciliation

All accounts and Treasury Management Services are subject to approval. Additional fees may apply.

## IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT:

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens the account. What this means to you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents. Please note that Farm Bureau Bank may monitor and/or record phone conversations made or received by our employees or our agents.



Email: fbbanking@farmbureaubank.com

## **Business Deposit Account Application**

What you will need to complete this application:

- Basic information about the business and its operations
- Your personal information (as the account applicant) including address, phone number, and SSN
- The name, date-of-birth, SSN/TIN, address, email address, and other contact information for each of the following (as applicable):
  - 1. Authorized Signer/User 2. Beneficial Owner of a Legal Entity with > 25% Ownership 3. Business Owner
  - 4. Individual wih Control of the Business 5. Any Additional Employees
- Existing bank account information for funding purposes

We may require additional information/documentation to establish an account.

		GENERAL	BUSINESS INFO	RM.	ATION		
Legal Business Name (Include	DBA information,	if applicable)					
Business Structure (Choose or	ne of the following,						
Sole Proprietorship General Partnership Corporation	eneral Partnership Limited Liability Company (LLC) Trust						
s this Business a:							
Company formed in the U Publicly held company wi Non-profit, not-for-profit, Company that hold funds	th shares traded o or charitable orga	nization?		Yes Yes Yes Yes	(Required) No No No		
Date Business Established (M	M/DD/YYYY)	Bus	siness Tax Identif	icatio	on Number (EIN/SSN)		
Business Physical Address (Re	auired)	_				_	
Physical Address  Business Mailing Address (If a	lifferent from phys	City ical address)				State	Zip
hysical Address		City				State	Zip
Business Contact Information							
Phone Number ( <i>Primary</i> )	Mobile	Email Address					
Phone Number <i>(Secondary)</i>	Mobile	Website Address					
NAICS Code (North American I	Industry Classificat	ion System; can be fou	und on your Fede	al Ta	x Return or Schedule (	<u> </u>	
Business Description (Include	aoods sold and/or	services provided)					
- In the second	goodo oola alla, ol	services provided,					

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## **GENERAL BUSINESS INFORMATION (CONT.)**

Business Size					
Number of Employees	(Choose One)	Expected Annua	al Revenue (Choose One	2)	
<5 5-9 10-24 25-49 50-99 100+	(Actual)	<\$50,000 \$50,000 - \$99,999 \$100,000 - \$249,999 \$250,000 - \$499,999 \$500,000 - \$999,999 \$1,000,000+		(Target)	
-	(/ (ccaa.)	\$1,000,000+		(10.864)	
<b>Business Seasonality</b>					
Peak Business Period(s	s) (Check all that apply)				
January	April	July	October		
February	May	August	November		
March	June	September	December		
Business Sphere					
Other Business Location	ons				
Domestic					
Non-USA					
Location of Clients/Tra	ide Area				
Domestic					
Non-USA					
Location of Suppliers					
Domestic					
Non-USA					



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## **BANKING RELATIONSHIP**

Member Number		Member Since		
Farm Bur	reau Insurance Holder: Yes No			
*Farm Bu	ureau Agent Information (if applicable)			
	Agent Name/Referral Source Code	Agent Support Name/Associate RSC	ITC (Internal Only)	
assist in the a	his information, I understand that this Farm Bureau Agent has i	equested that Farm Bureau Bank establish an account for me. Information p on, you may contact your Farm Bureau Agent, or you may contact Farm Bun	ertaining to your application may be shared with your agent in or	
assist in the a	his information, I understand that this Farm Bureau Agent has a ppplication process. To inquire about the status of your applicative (Please specify below)	equested that Farm Bureau Bank establish an account for me. Information p	ertaining to your application may be shared with your agent in or	
Other Source	his information, I understand that this Farm Bureau Agent has a ppplication process. To inquire about the status of your applicative (Please specify below)	equested that Farm Bureau Bank establish an account for me. Information p	ertaining to your application may be shared with your agent in or	
Other Source	his information, I understand that this Farm Bureau Agent has a application process. To inquire about the status of your application (Please specify below)  The information of the status of your application of the status of your application.	equested that Farm Bureau Bank establish an account for me. Information p	ertaining to your application may be shared with your agent in or	

## **Anticipated Annual Banking Activity at Farm Bureau Bank**

Product/Service	Banking Activity	Check if Applicable	Average Volume (#/Month)	Average Amount (\$/Month)
Wire Transfer (Incoming)	Domestic     Foreign	Yes No Yes No		\$
Wire Transfer (Outgoing)	Domestic     Foreign	Yes No Yes No		\$
ACH Transfer (Incoming)	• Debits • Credits	Yes No Yes No		\$
ACH Transfer (Outgoing)	• Debits • Credits	Yes No Yes No		\$
Checks	Deposits     Withdrawals	Yes No Yes No		\$ \$
Cash	Deposits     Withdrawals	Yes No Yes No		\$



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## **BUSINESS PRODUCTS & SERVICES SELECTION**

Please indicate the account(s) you are interested in establishing.

City/State:

For Credit/to:

CHECKING & MONEY MARKET <sup>1</sup>	CERTIFICATE OF DEPOSIT				
BUSINESS CHECKING	\$1,000 minimum to o	pen a Certificate c	f Deposit		
BUSINESS ADVANTAGE CHECKING	Term	Months	Years		
BUSINESS ANALYSIS CHECKING	Step-Up Option		No		
PERFORMANCE MONEY MARKET	Step-Up Option rates may be				
BUSINESS MONEY MARKET	option allows a one-time rate increase. You choose when to exercise this option.				
Business Account Options (Check all that apply)	Interest Payment Opt	ions (Select only o	one option)		
Online Access (Email and internet access required)	Pay directly to CD	(Capitalize interest)			
e-Statements (Email and internet access required)	Transfer to anoth	er account:			
Online Bill Pay (Email and internet access required)	Routing Num	ber			
Checks (Fees may apply for check orders on Checking Accounts; Business Money Market Accounts are not eligible for checks.)					
Funding Information	Funding Information				
Opening Deposit Amount: \$	Opening Deposit Amount: \$				
Initial Source of Funds:	Initial Course of Francis				
Ongoing Source of Funds:					
FUN	IDING OPTIONS				
PLEASE SELECT ONE:					
Mail a Check	Make a Net Deposit at ı	my local Farm Bur	eau Office		
(Make check payable to Farm Bureau Bank)	Name of Farm Bureau Off	ice:			
Transfer funds from my Farm Bureau Bank account	Send funds via ACH  Must complete and sign Funding + External Account Authorization Form on				
Farm Bureau Bank Account Number:					
Total Deposit Amount:					
Send funds via Wire Transfer. Use the following information:					
ABA/Routing/Transit Number: 121281892 Bank Name: Farm Bureau Bank					
Dalik Ivalile. Fullii Buleuu Bulik					

Sparks, Nevada

Include your Business's (new account) Name & Federal Tax ID number



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## **CERTIFICATION OF BENEFICIAL OWNERS AND AUTHORIZED USERS**

For instructions, refer to page 9.

A. ACCOUNT INFORMATION	I				
Name of person opening th	ne account		Title/Position		
B. CERTIFIED:					
I,	(Name of	person opening acc	ount), hereby certify, to the best of	my knowledge, that the infor	mation provided
within this application is con	nplete and correct. I also agree	to notify Farm	Bureau Bank of any change in the	information provided within	this Certification.
Signature				Date	
C. BENEFICIAL OWNER(S)					
	information for any individual( nore of the equity interests of t		lirectly or indirectly, through any c	ontract, arrangement, underst	tanding, relationship
Check here if no individua	l meets this definition and con	nplete SECTION	D.		
Individual Name			Position with Business	% Owner	rship
Date of Birth	Social Security Number		Phone Number ( Mobile)	E-mail Address (Required	d for Online Access)
Residential Physical Address		City		State	Zip
Check if applicable - Account A		ve/Use a Debit Ca	•	Accounts Only Originate Transacti	
If more than one account is be	ing opened and/or external accou	nts are being add	ed to Farm Bureau Bank Online Bankii	ng, list any account access exclusion	ons that apply:
Signature				Date	
Individual Name			Position with Business	% Owner	rship
Date of Birth	Social Security Number		Phone Number ( Mobile)	E-mail Address (Required	d for Online Access)
Residential Physical Address		City		State	Zip
Check if applicable - Account A		ve/Use a Debit Ca	•	Accounts Only Originate Transacti	
If more than one account is be	ing opened and/or external accou	nts are being add	ed to Farm Bureau Bank Online Bankii	ng, list any account access exclusion	ons that apply:
Size at an				Dette	



Signature

Premier Banking Farm Bureau Bank rarm Bureau Bank 17300 Henderson Pass San Antonio, TX 78232 Phone: 1.800.988.4419

			Email: tbbanking@tarmbureaubank.com
	CERTIFICATION OF BENEF	FICIAL OWNERS AND AUTHORIZED USE	RS (CONT.)
			· · · · · · · · · · · · · · · · · · ·
Individual Name		Position with Business	% Ownership
maividuai Name		r osition with business	70 Ownership
Data of Birth	Conial Consults Name of	Dhana Niverban ( Adabila)	Famil Address (Pamiling for Online Asses)
Date of Birth	Social Security Number	Phone Number ( Mobile)	E-mail Address (Required for Online Access)
D :1 ::181 : 1411		200	
Residential Physical Address		City	State Zip
Check if applicable - Account A		•	, ,
if more than one account is bei	ng opened and/or external accounts are i	being added to Farm Bureau Bank Online Banking	3, list any account access exclusions that apply:
Signature			Date
orginature			
Individual Name		Position with Business	% Ownership
Date of Birth	Social Security Number	Phone Number ( Mobile)	E-mail Address (Required for Online Access)
Residential Physical Address	(	City	State Zip
Check if applicable - Account A	uthority: Sign Checks Receive/Use	a Debit Card Online Banking Access: ( View A	Accounts Only Originate Transactions Administrator)
If more than one account is bei	ng opened and/or external accounts are	being added to Farm Bureau Bank Online Banking	g, list any account access exclusions that apply:
Signature			Date
D. INDIVIDUAL WITH CONTR	OL		
		al with significant responsibility for managir	ng the legal entity, such as: an executive officer
or senior manager (e.g. Chief	Executive Officer, Chief Financial Off	ficer, Chief Operating Officer, Managing Mer	mber, General Partner, President, Vice President,
Treasurer; or any other indivi	dual who regularly performs similar j	functions.	
If appropriate, an individual l	listed under SECTION C may also be li	sted in SECTION D.	
Individual Name		Position with Business	% Ownership
Date of Birth	Social Security Number	Phone Number ( Mobile)	E-mail Address (Required for Online Access)
Residential Physical Address	(	City	State Zip
Check if applicable - Account A	uthority: Sign Checks Receive/Use	a Debit Card Online Banking Access: ( View A	Accounts Only Originate Transactions Administrator)
• •		being added to Farm Bureau Bank Online Banking	

Date



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## **CERTIFICATION OF BENEFICIAL OWNERS AND AUTHORIZED USERS (CONT.)**

## E. AUTHORIZED SIGNERS/USERS (If applicable)

Please provide the following information for any individual who will be designated as an Authorized Signer or User, but has no business ownership or significant responsibility for managing the legal entity.

Individual Name		ı	Position with Business			
Date of Birth	Social Security Number		Phone Number ( Mobile)	) E-mail	Address (Required for On	line Access)
Residential Physical Address		City		Sta	ate Zip	
Check if applicable - Account A If more than one account is be		deceive/Use a Debit Carc eccounts are being addec	-		•	Administrator) t apply:
Signature				Date		
Individual Name		ı	Position with Business			
Date of Birth	Social Security Number		Phone Number <i>( Mobile)</i>	E-mail	Address (Required for On	line Access)
Residential Physical Address		City		Sta	ite Zip	
Check if applicable - <b>Account A</b> If more than one account is be		eceive/Use a Debit Card	=		•	Administrator)
I more trial one account is see	ing opened ana/or external ac	scounts are semigladaca	TO FUTTI BUILDING BUTTA OTTITI	E Burning, list uny deco	ant decess exclusions tha	с арргу.
Signature				Date		
Individual Name			Position with Business			
Date of Birth	Social Security Number		Phone Number ( Mobile,	) E-mail	Address (Required for Or	nline Access)
Residential Physical Address		City		Sta	ate Zip	
Check if applicable - Account A		Receive/Use a Debit Card	=		-	Administrator)
If more than one account is be	ing opened and/or external a	ccounts are being addec	ı to Farm Bureau Bank Önlin	е вапкіng, list any acco	unt access exclusions tha	т арріу:

## **IMPORTANT - ACTION REQUIRED**

Signature

Please see the <u>Business Deposit Document Reference Guide</u> for a list of approved forms required to open a business account. Please send your business documents with your application.

Date





# **Funding + External Account Authorization Form**

This form must be completed, signed and returned to Farm Bureau Bank FSB [FBB] in order to fund your new account electronically and/or set up online banking transfers to/from another financial institution.

	FUNDING ACC	OUNT INFORMATION				
unt	I/we authorize FBB to use the following account	for initial funding tr	ransfer of: Amour	t:		
Funding Account	Bank Name:	Account Type:	□ Checking	□ Savings		
undin.	Routing #:	Account #:				
ш.						
	EXTERNAL ACCOUNT INFOR	RMATION (FOR ONLIN	IE BANKING)			
T 1	Bank Name:	Account Type:	□ Checking	□ Savings		
ACCOUNT	Routing #:	Account #:				
AC	I/we authorize FBB to initiate:   □ Debits ONLY (tr	ansfers from) 🗆 Credi	its ONLY (transfers to)	□ Debits and Credits		
. 2	Bank Name:	Account Type:	□ Checking	□ Savings		
ACCOUNT	Routing #:	Account #:				
ACC	I/we authorize FBB to initiate:   □ Debits ONLY (tr	ansfers from) □ Credi	its ONLY (transfers to)	☐ Debits and Credits		
Plea	ase verify with your banking institution that the account and	d routing numbers abov	e are correct and eligib	le for automatic debits.		
	AUTH	IORIZATION				
•	e) hereby authorize Farm Bureau Bank to initiate istments for any entries in error to my (our) bank			ecessary, entries and		
•	e) acknowledge that the origination of ACH transa .S. law.	ctions to my (our) a	account must compl	y with the provisions		
This authorization is to remain in full force and effect until I (or either or us) give mailed, faxed, phone, or e-mail notification of its termination in such time and in such manner as to afford Farm Bureau Bank reasonable opportunity to act on it.						
Sigr	nature of Primary Accountholder	Printed Name		Date		
Sigr	nature of Secondary Accountholder	Printed Name		Date		



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## **BENEFICIAL OWNERS INSTRUCTIONS and AGREEMENT & IMPORTANT TERMS**

#### A. BENEFICIAL OWNER(S)

All business customers will be required, due to a regulatory requirement, to provide us with certain information on its Beneficial Owners, Controlling Member and Certifying Person. This information must be provided on pages 5 and 6 before a new account can be opened. Failure to provide this information may result in the restriction and/or closing of your account.

To help the government fight financial crime, federal regulation requires certain financial institutions to obtain, verify, and record information about the beneficial owners of legal entity customers. Legal entities can be abused to disguise involvement in terrorist financing, money laundering, tax evasion, corruption, fraud, and other financial crimes. Requiring the disclosure of key individuals who ultimately own or control a legal entity (i.e., the beneficial owners) helps law enforcement investigate and prosecute these crimes.

#### Who should complete pages 5 and 6?

It must be completed and signed by the person opening a new account on behalf of a legal entity with a U.S. financial institution.

For the purposes of this application, a legal entity includes a corporation, limited liability company, or other entity that is created by a filing of a public document with a Secretary of State or similar office, a general partnership, and any similar business entity formed in the United States or a foreign country. Legal entity does not include sole proprietorships, unincorporated associations, or natural persons opening accounts on their own behalf.

#### What information do I have to provide?

When you open a new account on behalf of a legal entity, the Bank will ask for information about the legal entity's beneficial owner(s), including their name, address, date of birth and social security number. The Bank may also ask to see a copy of a driver's license or other identifying document for each beneficial owner listed on pages 5 and 6.

- Beneficial owners are: (1) Each individual, if any, who owns, directly or indirectly, 25% or more of the equity interests of the legal entity customer; and
  - An individual with significant responsibility for managing the legal entity customer (e.g., a Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, or Treasurer).

The number of individuals that satisfy this definition of "beneficial owner" may vary. Under section (1), depending on the factual circumstances, up to four individuals (but as few as zero) may need to be identified. Regardless of the number of individuals identified under section (1), you must provide the identifying information of one individual under section (2).

- B. AGREEMENT In consideration of Farm Bureau Bank FSB (the "Bank") providing depository and other services, you (the "Depositor") agree as follows:
  - a. That the Bank be and it hereby is designated a depository for the Depositor's funds, and the Depositor agrees to the provisions of the Bank's Deposit Account Terms and Conditions as amended from time to time; that the Bank is authorized to accept at any time, for the credit of the Depositor, deposits by whomsoever made of funds, in any form and in whatever manner endorsed; that funds may be withdrawn from the Bank on the checks of the Depositor; that the Bank is authorized and directed to pay or otherwise honor, negotiate or apply without inquiry, and without regard to the application of the proceeds thereof, checks, drafts and other instruments or orders for the payment, transfer or withdrawal of money for whatever purpose and to whosoever payable (including those drawn to the individual order of a signer, tendered for any individual or personal obligation of any owner, employee or officer of the Depositor, or for cash or deposit to the individual or personal account(s) of such owner, employee or officer) when signed, accepted or endorsed by any one of the person(s) named as Authorized Signer.
  - b. That any of the persons named as Authorized Signer shall be authorized to individually sign for and receive the statements and cancelled vouchers of the Depositor or to appoint in writing agents to co-sign for and receive such documents; that they are hereby further authorized to effect stop payment orders against checks of the Depositor, to issue other orders in connection with the account(s) of the Depositor, and to bind the Depositor thereto. It is further agreed that any indebtedness created in connection with the account(s) by any of the Authorized Signer(s) shall be the debt of the Depositor.
  - c. That the Bank be, and it hereby is authorized and directed to honor as genuine and authorized instruments of the Depositor, all checks, drafts or other orders for the payment of money drawn in the name of the Depositor, when bearing or purporting to bear the facsimile signature or signatures of the persons named as Authorized Signer. That the Authorized Signer(s) are authorized and directed to certify to the Bank by specimen the form or forms of facsimile authorized by the Depositor for use by the named persons; that the Depositor assumes full responsibility for all payments made by the Bank upon the facsimile signatures of any person or any Authorized Signer(s) and that the Depositor agrees to indemnify and hold the Bank harmless against any and all loss, cost, damage or expense suffered or liability incurred by the Bank arising out of the misuse or unlawful or unauthorized use by any person of such facsimile signature or signatures.
  - d. Under penalty of perjury, you certify that: (1) The taxpayer identification number shown on page 1 is your correct taxpayer identification number and (2) You are not subject to backup withholding either because you have not been notified by the Internal Revenue Service (IRS) that you are subject to backup withholding as a result of failure to report all interest and dividends or the IRS has notified you that you are no longer subject to backup withholding.
  - e. Authorized Signer(s) Identifying information about the authorized signer(s) should be provided. These individuals have full authority to act on behalf of the Depositor. This authority includes, but is not limited to, being able to receive any information related to the account, perform any transactions, and make any necessary updates to options and account attributes. For updates to authorized signers, the Bank may request a copy of the board minutes or secondary authorization. Authorized signers, acting on behalf of the Depositor, are bound by the Agreement and Important Terms described on this page. The Depositor has approved or granted each person who signs Section C of pages 5 and 6 the authority to do so on the Depositor's behalf.
  - f. The Depositor agrees to the terms of, and will receive copies of the following:
    - Deposit Account Terms and Conditions
    - Electronic Funds Transfer: Your Rights and Responsibilities
    - · Funds Availability Policy
    - Truth-in-Savings
    - · Deposit Fee Schedule